

**UNIVERSITY OF WARWICK**  
**University Health & Safety Committee (UHSC)**

There will be a meeting of the University Health and Safety Committee at **11.00am** on **Thursday 29 January 2009** in the **Council Chamber**, University House.

Mr J Baldwin  
Registrar

Any apologies or queries regarding the meeting should be directed to Emma Robins, HR Advisor (tel: 72913). **Please bring your agenda and papers with you to the meeting. For environmental and financial reasons we will not be providing spare copies.**

**AGENDA**

1. Minutes

TO CONSIDER

The minutes of the meeting held on 23 October 2008 (attached).

2. Matters arising from the minutes

3. Feedback from the University's Health & Safety Executive Committee

TO RECEIVE:

Information from the Director of Health & Safety about discussions at the meeting held in November 2008 of the University Health & Safety Executive Committee (paper 09/08-09, attached)

4. Terms of Reference of UHSC

TO CONSIDER:

Revised terms of reference as recommended by the Director of Health and Safety (paper UHSC 10/08-09, attached).

5. Way forward

TO RECEIVE:

Initial views from the Director of Health and Safety on the how the University should move forward (paper UHSC 11/08-09, attached).

6. Health and safety performance

TO RECEIVE:

A report from Claire Beament, Senior Health and Safety Advisor, analysing incidents in 2008 and trends (paper UHSC 12/08-09, attached).

TO RECEIVE:

From the Director of Health & Safety a review against HASMAP of the findings of the British Safety Council audit of January 2008 (paper UHSC 13/08-09, attached).

7. Stress management initiative

TO RECEIVE:

A report from Claire Beament, Senior Health and Safety Advisor, updating the committee on progress (paper UHSC 14/08-09, attached).

TO RECEIVE:

A draft policy on the management of stress and stressors that is being issued for consultation by the Director of Health and Safety (paper UHSC 15/08-09, to follow).

8. Personal protective equipment for students and casual staff

TO CONSIDER:

A request from UNISON that the University clarifies the provision of personal protective equipment to students and casual staff.

9. Promoting health and safety

TO CONSIDER:

The Director of Health and Safety is seeking input from members of the committee about what the university could do to encourage people to think about/take action regarding their own health and safety.

10. Estates and Fire Safety update

TO RECEIVE:

Reports from the Estates Department on Estates matters (paper UHSC 16/08-09, attached) and from the Fire Safety Officer (paper UHSC 17/08-09, attached).

11. Dates of future meetings

Thursday 14 May 2009 at 11am in the Council Chamber

12. Any other business

Issues to be notified 24 hours in advance to Emma Robins, extension 72913