

UNIVERSITY OF WARWICK LIBRARY
MODERN RECORDS CENTRE

Report 2004-2005

THE UNIVERSITY OF
WARWICK

Table of contents

| | |
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| Introduction | 1 |
| Accessions | 2 |
| Funding | 2 |
| EAD 2002 | 4 |
| Processing | 5 |
| Use of the Centre | 7 |
| Outreach | 10 |
| Staff | 13 |
| Summary list of accessions | 15 |
| Performance Indicators, 2004-2005 | 21 |
| Theses produced | 22 |
| A selection of recent research making significant use of the Centre's holdings | 23 |
| The Advisory Board of the Centre, 2004-2005 | 26 |
| The Staff of the Centre, 2004-2005 | 27 |

Modern Records Centre

Report for 2004-2005

Introduction

The Centre has seen significant changes in 2004/05. Following the announcement that Christine Woodland would be retiring in March 2005, the opportunity was taken to review the Modern Records Centre. A Review Group was established in October 2004 with the following terms of reference:-

- To review the current holdings and investment of University resources in the Modern Records Centre and, after appropriate consultation within and without the University, to make proposals for the future of the Modern Records Centre
- To propose arrangements for the development of a University Corporate Records Policy drawing on the professional expertise of staff within the Modern Records Centre

The Review Group recommended that the University support a phased schedule of development, including both short-term targets (e.g. maximisation of internal usage of the MRC by academic departments) and longer-term goals (e.g. further expansion of the MRC and its activities).

The MRC Review Group also recommended the introduction of a University Records Management Scheme to support the institution's core functions and in recognition of the increasing demands imposed by legal compliance. A University Records Management Policy is in place but it is clear that additional work is required to introduce workable arrangements across the University in order to implement that Policy.

In order to support initial implementation of the Review Group's recommendations, the University agreed to the restructuring of the post of Archivist to include responsibility for the strategic development and oversight of both the Modern Records Centre and the University's corporate records. A second new post, that of Deputy Archivist, has also been created to manage the day-to-day operations of the Centre and to take a special interest in the Centre's IT developments. Both these posts will initially be for three years.

The Freedom of Information Act came into force on 1 January 2005. The Centre has been active in informing both library and academic colleagues about the changes brought about by the act. A leaflet was written for library staff and five training sessions were held. John Symington gave a presentation on 5 January 2005 to history postgraduates about the impact on archives users of the Freedom of Information and Data Protection legislation. Richard Temple gave a presentation on freedom of information, data protection, and ethical issues in research to participants in a Research Supervision Workshop (Arts) on 14 February 2005.

A large amount of unglamorous, but essential, cataloguing work has been brought to conclusion this year: Work on the TUC archive, the TGWU archive, the AEEU archive, the BASW archive and the Rollin and Wess papers has been carried out and detailed additions made to the *Summary Guide*. At the same time the Collection Level Descriptions in the *Summary Guide* have been kept up-to-date and we have begun to add interim box lists in pdf format.

Accessions

The flow of records into the Centre continues unabated, mainly with additions to existing deposits, but also including some new deposits. Appendix 1 contains a summary list of all accessions received in the year.

Funding

The Centre has continued to enjoy funding support from several sources, in addition to the recurrent core funding given by the University of Warwick. Our depositors have very generously assisted the work of cataloguing. They include the Confederation of British Industry, the Cycle Touring and Countryside Trust, the Trades Union Congress, and the Transport and General Workers' Union.

The Centre benefited from the Research Support Libraries Programme (RSLP) Access programme for a final year. The funding has enabled the Centre to extend its opening hours, including evening opening two days a week. 155 (168) archive readers and 113 (120) thesis readers have benefited from the extended hours. The additional staff time also enabled more cataloguing to be completed, particularly of material in demand. Although the RSLP Access programme has now come to an end the University has made it possible to maintain the extended opening hours next session.

TUC

A catalogue of the TUC archive, 1970-1990 (MSS.292D), has been completed by Andrew Morrison, John Symington, Richard Temple and Monica Ory. The work was funded by the Arts and Humanities Research Council. The archives reflect the original subject indexing system of the TUC registry, but have been edited, renumbered and organised according to international standards. The archive has also been weeded to end the duplication of a great deal of material concerning the National Economic Development Council at the National Archives. The TUC archives include the minutes and briefing papers of the TUC committees, as well as subject files relating to industrial relations, industrial development, economics, politics, international affairs, education, health, welfare and a range of social and political issues. The catalogue of this collection has been mounted on the Centre's website, providing access to information on a major source for the social and economic history of modern Britain. Andrew and John have also been selecting materials for an exhibition on the TUC archive to be displayed in the Centre's foyer and searchroom in October 2005. A reception is to be held celebrating the project and in a wider sense the completion of cataloguing of the TUC registry archives 1920-1990, a long term project on which the staff at the Centre have been working since 1987. The three-year project has seen the cataloguing of approximately 2300 boxes of files (59.8 cubic metres) produced by the TUC central registry. The finished catalogues are now available on the internet, making the records of the TUC from 1920 to 1990 much more accessible to researchers.

Pay and Power

The Modern Records Centre is benefiting from a Heritage Lottery Fund grant awarded to 'Pay & Power', a West Midlands archive services project. One of the aims of the project is to make inroads into the backlog of cataloguing from which most archive services suffer. Four project assistants are spending up to six months in 14 offices, cataloguing material previously not available for research. For further information about the project see <http://www.mlawestmidlands.org.uk/priorities/collections/projects>.

Andrew MacLeod is to catalogue material from this Centre, Herefordshire Record Office, and the Shakespeare Birthplace Trust Records Office.

While at the Centre Andrew has catalogued the papers of the Amalgamated Engineering and Electrical Union (MSS.259). Work on the catalogue began in February with the conversion of an existing paper catalogue into XML. All the uncatalogued material was then sorted

and listed. Overall, some 4000 items have been individually listed to produce a catalogue of 180 pages. The catalogue incorporates records that have been deposited piecemeal in the Modern Records Centre since 1984.

This large and complicated collection contains the papers of some thirty-five trade unions and spans a period of 170 years from the 1820s until the 1990s. The earliest records come from the Journeymen Steam Engine Makers' Friendly Society or 'Old Mechanics'. They include minute books from the Greenock Branch dating from 1835 and an interesting collection of apprenticeship agreements dating from 1822. Although the surviving records of many of the smaller societies include only one or two items, extensive records exist for the larger bodies such as the Amalgamated Society of Engineers (1851-1920), the Amalgamated Engineering Union (1920-1968) and the Amalgamated Union of Engineering Workers (1970-1986), and authority records have been updated or created for some thirty-five Unions.

Although the cataloguing of the papers has come to an end, work continues on promoting the papers as part of the Pay and Power project with training sessions and workshops on the catalogue due to take place in early 2006. Articles for union journals will be forthcoming later this year and it is also hoped that a dedicated web page along with information on the genealogical value of the collection will be completed soon. The catalogue can be viewed online at <http://www.warwick.ac.uk/services/library/mrc/ead/259umb.htm>. Thanks also go to Elizabeth Bird for her contribution towards the work on the catalogue.

TGWU

James King continued to work on the Transport and General Workers' Union (MSS.126) cataloguing project. He has completed the sorting and listing of the papers of Sir Bill Morris, former General Secretary, and the catalogue is now available on-line (MSS.126/BM). He has also completed the listing of the main series of files of the TGWU and its predecessors and has begun sorting, numbering and boxing them in a fully integrated sequence. This only leaves the files of the Research Department to be listed.

EAD 2002

Our decision to use EAD as the format standard for our cataloguing has been confirmed by recent work to move from EAD version 1 to EAD version 2002. This work was led by Charles Fonge. Initially guided by information provided by the EAD Roundtable, he was able to carry out pilot conversions and then write procedures which enabled the rest of

the archivists to convert the existing EAD files. This migration from one version of a formatting standard to a new version is part of the essential housekeeping which enables us to maintain the currency of our finding aids. The work was completed over the summer of 2004, with expert help from Gemma Dadley

Processing

Joanne Burman continued to produce and put away archives, dissertations and special collections material. She continued to keep the deposits from Amnesty International and the International Transport Workers' Federation documents and circulars up to date. All of this work was in addition to her work administering the daily routine of the Centre and keeping the Centre's statistical records.

Carole Jones has continued to produce and put away archives, dissertations and special collections material. She continues to assist Richard Storey with his listing of the Words and Machines Road Transport Collection (MSS.457) and to update the finding aids for Jensen Motors Ltd (MSS.215) and the International Transport Workers' Federation (MSS.159). She has compiled interim box lists for the NALGO History collection (MSS.020/NALHIS), the Insurance Workers' Union archive (MSS.411) and the Campaign for the Advancement of State Education (MSS.236). She has processed additions to the archive of the British Educational Research Association (MSS.236) and Amnesty International (MSS.34B), as well as many smaller additions to existing collections. She has assisted Monica Ory with her work on the BASW and National Cycle Archive collections, and for the latter produced a detailed list of our holdings of *Cycling* and *Bicycling* magazines. Carole is currently unpacking and listing the 2003 deposit of the Iron and Steel Trades Confederation (MSS.36) and converting the catalogue of the Alex Josey papers to EAD format (MSS.328/N10). Alongside these projects, she continues to provide the administrative support necessary to the daily running of the centre, including keeping the Centre's statistical records.

James King continued to reorganise and catalogue the archives of the Transport and General Workers' Union (MSS.126; see above). He has also continued to advise on indexing issues and to edit the Archival Authority Record Database.

After finishing his work on the TUC archives, Andrew Morrison has gone on to catalogue the papers of Dr Robert Murray, former TUC Medical and Industrial Safety Advisor, and is now cataloguing the papers of George Woodcock, TUC General Secretary, 1960-1969. He has also

produced a box list for the latest deposit of the NALGO Publicity Archive (MSS.20/NALPUB).

Monica Ory also worked on the TUC cataloguing project. Since then her main task has continued to be the cataloguing of the archive of the British Association of Social Workers. The large series of minutes, duly sorted and painstakingly weeded of the many duplicates, is now catalogued and occupies some sixty five boxes. Work is progressing on cataloguing the files relating to acts of parliament, royal commissions, review tribunals, etc. with which social workers had direct concerns, and it is hoped to continue with the section on printed sources, which has to some extent been sorted by volunteers. Another volunteer has been sorting the papers of the Social Workers' Benevolent Trust, also a part of this archive.

Monica continued to deal with the many enquiries and deposits relating to the National Cycle Archive. Further cataloguing work to better identify the journals and cycling trade catalogues is under way, as is the conversion of some older paper lists to electronic format. The exhibition remains a draw for Centre users and reference is made elsewhere to the successful visit of cyclists to the Centre on 23 April 2005.

In addition to his work on the TUC archive (see above), John Symington has unpacked and produced box-lists for a large number of deposits. The number of boxes gives some idea of the work involved. They include deposits from UNISON (MSS.389; c.88 boxes), Rodney Bickerstaffe's papers (MSS.389/6/B; c.145 boxes), Banking, Insurance and Finance Union/UNIFI and predecessor unions 1919-2003 (MSS.56; c.60 boxes), the Inland Revenue Staff Federation and predecessor unions (MSS.297; c.35 boxes), the Typographical Association (MSS.39C; c.80 boxes), and the papers of Alan Clinton (MSS.539; 24 boxes). He has also catalogued a deposit of papers of the Fire Brigades Union (MSS.346B) and the papers of FBU Executive Committee member David Shephard (MSS.346B/6; c.35 boxes).

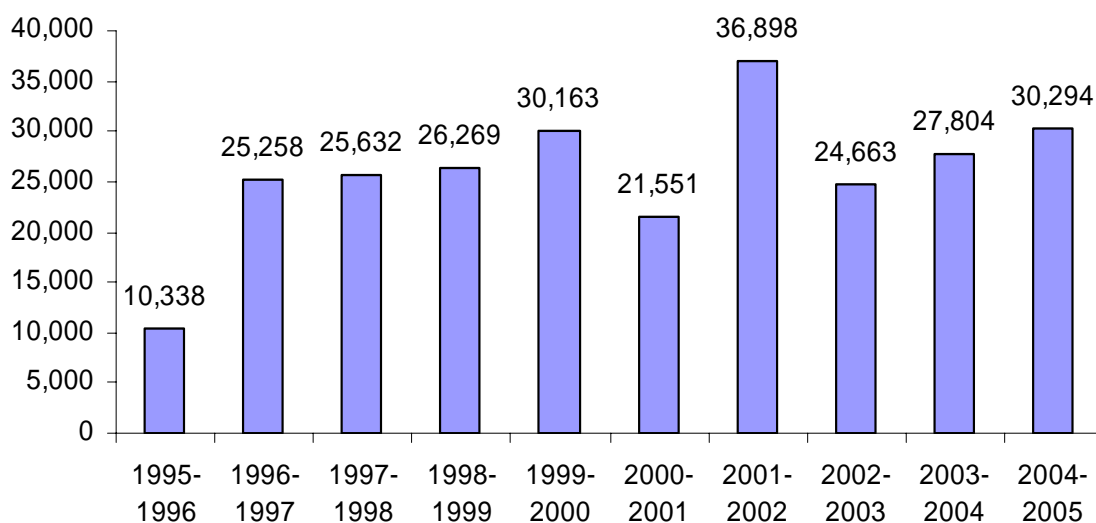
Richard Temple has completed the catalogue of the Frank Cousins papers (MSS.282), building on the considerable amount of work already done by Charles Fonge. He also catalogued over one hundred and fifty boxes of TUC archives. In addition, Richard has compiled box lists of AMICUS papers, an additional deposit of Margaret Stacey's papers, and (with John Symington) the Rodney Bickerstaffe papers. He has incorporated additions to the A. R. Rollin and William Wess papers into the catalogues, and catalogued the latest deposit of A.P. Young's papers. He also worked on preparations for the Freedom of Information Act at the Centre.

Christine Woodland continued to be occupied with the negotiating, surveying, and administering of the deposit of archives, as well as administering the Centre. She has edited the finding aids compiled by other members of the Centre's staff and regularly revised the Centre's web pages, including the *Summary Guide*. She gave introductions about archives to undergraduate and postgraduate students and other visitors to the Centre.

Use of the Centre

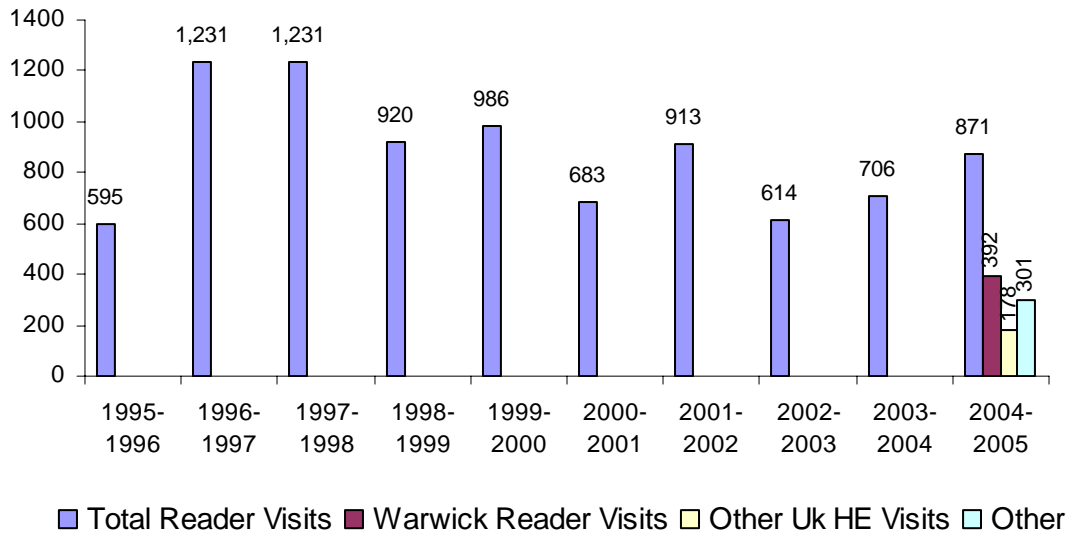
The statistics in Appendix 2 give a quantitative picture for the year. The following graphs put those figures into a longer perspective, although as with all statistics a number of caveats need to be borne in mind. The figures for 2000/2001 in all the graphs are only for nine months, reflecting a change in the reporting period to the academic financial year (August-July).

Documents Produced



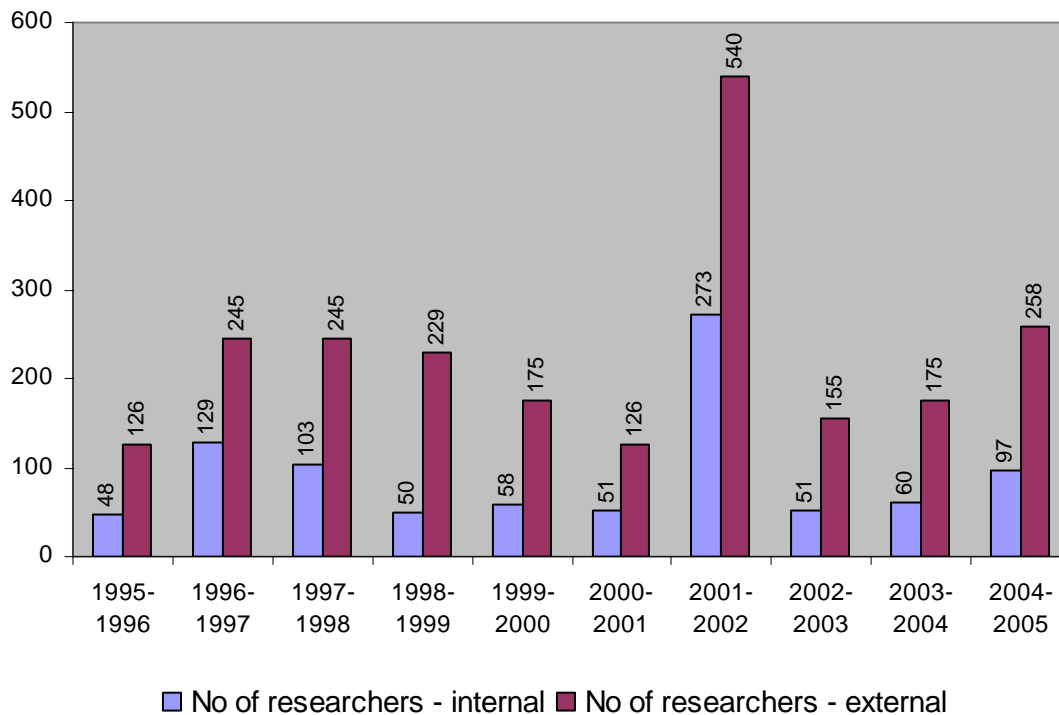
As usual, the variety of research topics pursued is remarkably wide. Appendix 2 lists some of the publications that have been based on material held at the Centre.

Reader Visits



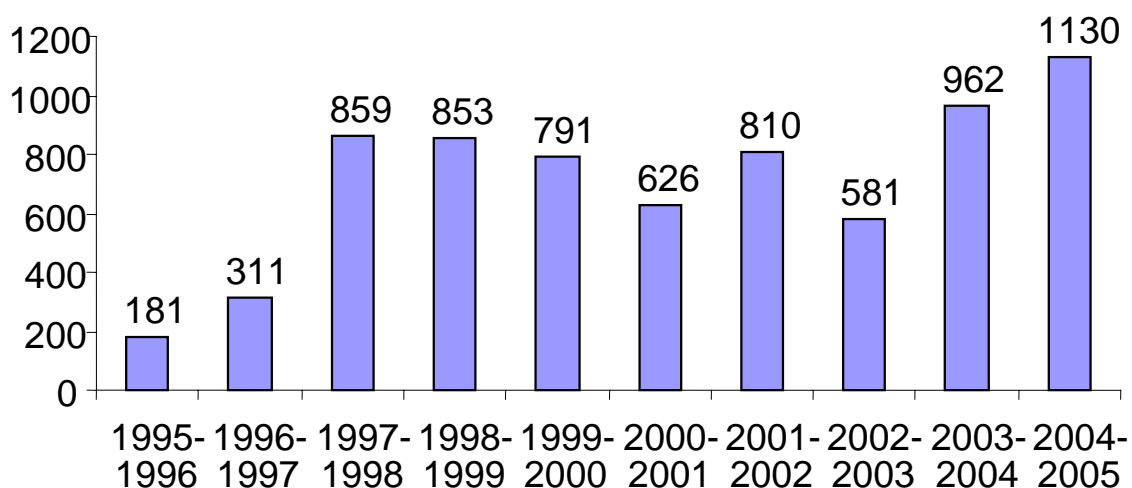
2004/05 is the first year that we have kept figures breaking down reader visits by type of reader. Warwick Reader Visits include users of the University Archive; the 'Other' category includes visits by BP readers.

Number of researchers



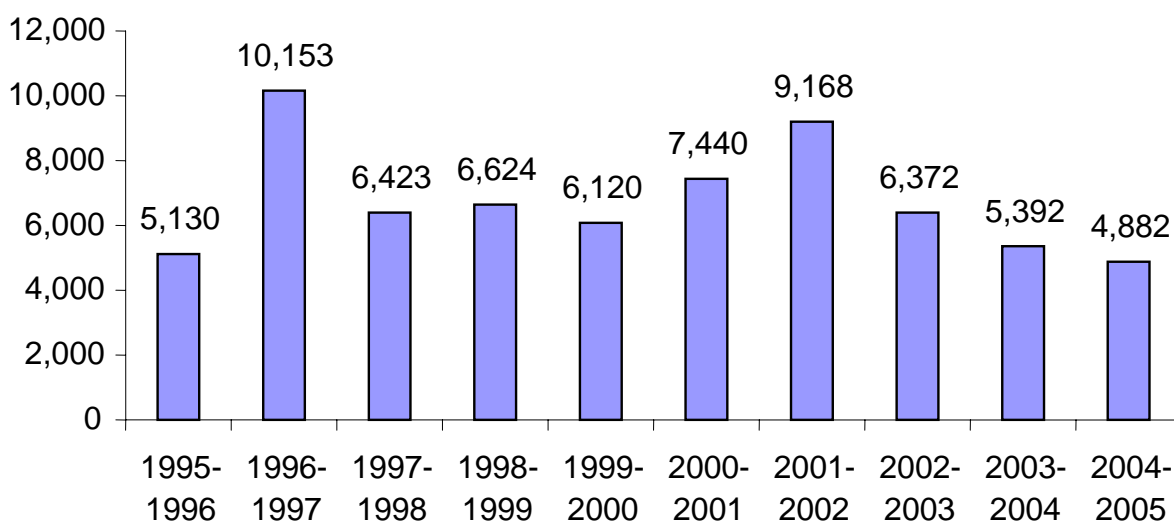
The figure for internal readers includes readers of the University of Warwick Archive and the external category BP researchers.

Postal/Telephone Queries



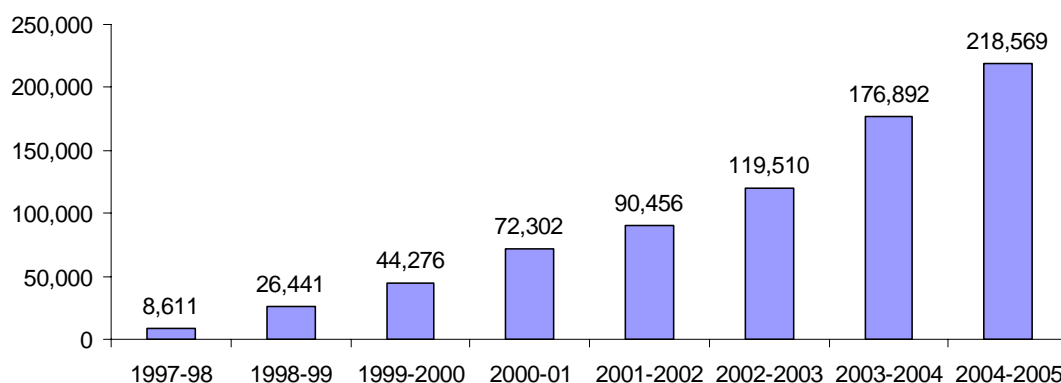
The large increase between 1996/97 and 1997/98 reflects the addition of telephone enquiries not previously included.

Photocopies Produced for Readers



We are noticing an increased use of digital cameras in the searchroom, which is having an effect on the number of photocopies produced for readers. We permit the use of digital cameras so long as the condition of the archive permits, copyright forms are completed and disturbance is not caused to other readers.

Web Page Visits



The basis for the figures in 2003/04 was changed. See p. 20 for details.

Outreach

In November 2001 the Centre began to hold a lecture following the annual meeting of its Advisory Board. The first lecture or seminar was given by Professor Sir George Bain and Jack Jones CH, *The Bullock Committee and the Low Pay Commission: some reflections*. The lecture has been printed and is available from the Centre. The 2002 lecture was given by Robert Taylor, Research Associate at the London School of Economics, on *Ernest Bevin and Democratic Socialism*. In 2003 Dr Nina Fishman, University of Westminster, lectured on *Arthur Horner's contribution to British trade unionism: the peculiar evolution of social partnership in the National Coal Board, 1941-59*. In 2004 Dr Jo Melling, University of Exeter, lectured on *The problem with lungs: struggles for compensation in British industry from tuberculosis to asbestosis*. Rodney Bickerstaffe chaired the lecture, which was followed by a discussion on 'The politics of workers' health in the 20th and 21st centuries: whose agenda is it?' Mr Tony Lawton, Thompsons solicitors, commented on legal aspects of the issues.

Various conferences and training sessions were held in the Centre. They included an induction course for history postgraduate students, introducing them to the contents of the National Archives and how to find

them, January 2005; a joint meeting of the Centres for the Study of Medicine at the Universities of Warwick and Birmingham on the study of occupational health, 29 October 2004; and a conference organised by the Centre for the History of Medicine on 'Health, work and masculinity, 1800-1950', 10-11 December 2004. The sessions held during the Centre's opening hours were made possible by the BP Archives, which allowed the Centre's readers to use their exhibition room instead of the searchroom. We are very grateful for their help.

The Cyclists' Touring Club held its annual general meeting at the University on 23 April 2005 and the Centre was open during the morning for cyclists to visit. About 35 enthusiastic cyclists came and many bicycles were parked outside our entrance. Members were very keen to talk to us and each other and spent a gratifyingly long time poring over the exhibition of CTC material and over the additional documents produced for the occasion. The strongroom tours were a highlight.

James King represented the Centre in the Archiving Education seminar in Birmingham on 16 June 2004. He also wrote an article on the Centre's education holdings for the *History of Education Researcher*.

Richard Temple represented the Modern Records Centre at the University's fortieth anniversary open day on 7 May. He introduced the Centre's sources to visitors using leaflets and the Centre's web site, and worked with colleagues from the Open Studies Department, who were displaying information about genealogical sources.

Richard Temple gave an introductory presentation about the Centre's holdings to postgraduate students from the Politics and International Studies Department on 16 November 2004 (10 students). He also gave an introduction to the Centre to undergraduate students from the Department of History's course on Medicine, Disease and Society on 25 January 2005 (10 students). He gave a tour and presentation regarding the Centre's archives to a group of local Chartership librarians on 28 January 2005 (5).

Training sessions to library and academic colleagues on the impact of Freedom of Information legislation have been mentioned earlier.

Christine Woodland gave introductions about archives in general and the Centre in particular to history and politics postgraduates (25 students); to sociology postgraduates (30); to sociology undergraduates studying *Field studies in social research* (60); and to history undergraduates studying *the Making of the Modern World* (70), *The Victorian City* (7), *British Culture and the Great War* (20), and *Luxury and Pleasure: Cultures of Consumption 1650 to the Present* (12). She

continued to be a committee member of the Warwickshire Local History Society, the Dugdale Society, the Archive Committee of the Operational Research Society, and the Archive and Resources Sub-committee of the Society for the Study of Labour History. She represented SCONUL on the West Midlands Regional Archives Forum. She served on the management group for the West Midlands Regional cataloguing project 'Pay and Power' and the steering group for the Archives Hub (part of the UK's National Archives Network).

The Centre's Honorary Fellow was Sir Bill Morris.

The Centre has set aside funds to assist University of Warwick postgraduate students finance their research. To qualify for an award, their research has to be primarily based on archives held in the Centre, but the research awards assist them to finance travel and other costs of research in other archive repositories and libraries. Two more recipients have been awarded funding for 2005. Christopher Moran has been given an award to support his PhD research into British spy fiction and the Cold War, using the papers of Maurice Edelman. Daniel Golding has been given an award to support his MA research on British responses to the Holocaust, using the papers of Victor Gollancz and Lady Allen of Hurtwood. We would be grateful if University of Warwick readers of this report would advise their students of the existence of these awards.

As well as the more typical use of the Centre for academic lectures and conferences, this year saw appearances in different media. The television programme *Who do you Think You Are?* on 26 October 2004 featured Sue Johnston researching her family tree and using some of the Centre's railway union records. This resulted in a considerable number of email, telephone and written enquires (70 from the 27 October to 26 November). A BBC Radio 4 programme on 8 April 2005, *Before Jarrow*, told the story of the march for 'Justice not Charity' in April 1920. It was based on research by Francis Salt, who held the Edward Thompson Memorial Bursary in 2003. Three illustrations from the YWCA archive were used in *Practical Family History* magazine, December 2004, in connection with an article by Tom Wood on the history of the YWCA. They included images of Emma Robarts, Lady Kinnaird, and the front cover of the August 1928 issue of the *Blue Triangle* magazine. The Centre has also featured in two novels by Jonathan Coe: *The Rotters' Club* (Viking, 2001) and *The Closed Circle* (Viking, 2004). The novels are set partly in Birmingham in the 1970s and the present day. The author visited the Centre and used some of our shop stewards' archives for background research. We don't want to spoil the plot for those who haven't read the novels, but suffice to say that the Centre will be tightening up its security as a result!

Among the Modern Records Centre's more unusual holdings is a box of earth from Stalingrad (now Volgograd) in Russia (MSS.5/7/9). The earth was taken from a mass grave of Soviet soldiers killed during the siege of 1942-43 and was presented to the Coventry Trades Council by a visiting Soviet delegation after the war. This soil is regarded as sacred by the Russians and is full of the shell fragments which still litter the ground at Volgograd. The earth was loaned to Coventry City Council from October 2004 until April 2005 as part of an exhibition at the Herbert Art Gallery and Museum: 'Friendship Cemented By Blood'. The exhibition commemorated the sixtieth anniversary of the twinning of Coventry with Stalingrad/Volgograd, believed to be the world's first twinning link between cities in different countries.

Staff

Joanne Burman left the Centre at the end of February 2005 after working in the Centre for more than fourteen years. Researchers will be familiar with her friendly and cheery manner, which quickly made them feel comfortable while working in the Centre. Her colleagues will miss her energy and willingness to get stuck in, be it unloading archives or dealing with a word-processing problem. The tasks she has done are too many to list, but perhaps her most lasting contribution will be the finding aids she has compiled for the papers of Amnesty International and the Committee of Vice-Chancellors and Principals. Carole Jones has been appointed as Records Assistant in succession to Joanne.

Nouf Al-Rawaf joined the Centre as a Records Assistant in June 2005. She has worked in the Library as a library assistant for two years.

Elizabeth Bird worked at the Centre as a volunteer from March to July 2005 to gain experience before she starts the MA course in Archive Administration at Aberystwyth. The majority of her time at the Centre has been spent sorting the papers of Frank Rowland Whitt (MSS.328/N49). Whitt was the principal author (with David G Wilson) of *Bicycling Science*. His enthusiasm for cycling and bicycles is demonstrated by the papers within the collection, which cover a variety of technical cycling subjects. The collection includes event brochures, catalogues, newspaper/magazine clippings, cycling publications such as journals and books, correspondence, photographs and slides, reports, and Whitt's own notes, calculations and diagrams. Whitt's monetary bequest to the Cyclists' Touring Club enabled the National Cycle Archive to be established. Lizi also helped with the cataloguing of other collections, in particular the papers of the Constructional Engineering Union (MSS.259/CEU). The Centre is very grateful to Lizi and to Cara Healy, who also worked as a volunteer at the Centre in this period, for their valuable assistance.

Christine Woodland retired as the Centre's Archivist in March 2005 after more than fourteen years' work in the Centre, as Senior Assistant Archivist from 1990 and Archivist from 1997. She has continued to work part-time at the Centre in a consultancy capacity since May. During Christine's tenure as Archivist the Centre made enormous strides in terms of producing electronic finding aids, which have been mounted on the Centre's website. The Centre has been in the vanguard of the development and implementation of Encoded Archival Description (EAD) and therefore has been able to make an important contribution to projects such as the Archives Hub. Her colleagues will miss her drive, enthusiasm, immense knowledge and warmth.

Summary list of accessions

1 August 2004 to 31 July 2005

The inclusion of an accession in the following list does not necessarily mean that it is available for research at present. In the case of large or complex accessions only the main constituent parts have been mentioned.

Part 1 Additions to existing accessions

- MSS.5 Coventry Trades Council: correspondence, minutes, c. 2001-2003.
- MSS.21/3570 Papers of Henry Parris: tapes and interview notes for Henry Parris, *Staff relations in the Civil Service: fifty years of Whitleyism* (London : Allen and Unwin for the Royal Institute of Public Administration, 1973).
- MSS.56 National Provincial Bank Staff Association: Central Committee minutes, 1920-1951, 1956-1961, 1964-1969; London District Committee minutes, 1930-1938; Ladies Guild minutes, 1936-1947, 1954-1968; Sub-Council minutes, 1919-1948; circulars, 1936-1967; *Natproban*, 1930-1967 (incomplete); bank circulars, 1939-1947.
- MSS.56 Westminster Bank Guild: Central Council minutes, 1936-1969; Women's Sub-Council minutes, 1943-1969; Women's Annuity Fund contributions book, 1930s-1970s; lectures; Central Council meeting and AGM reports, 1921-1955; St Albans District Committee minutes, 1941-1947; Nottingham District Committee minutes, 1942-1969; Widows' and Orphans' Fund payment book, c.1940s-1960s.
- MSS.56 NatWest Staff Association: Executive Council minutes, 1969-1980, 1989-1992, 1996-1998; minutes of various committees and meetings, 1993-1998; AGM minutes, 1981-1989; season ticket scheme register, c. 1960s.
- MSS.56 Central Advisory Council of Bank Messengers: minutes, 1942-1955.

- MSS.56 District Bank Ltd Staff Committee: minutes, 1937-1958.
- MSS.56 London County, Westminster and Paris Bank Guild: Guild minutes, 1936-1954; Nottingham District Committee minutes, 1920-1927; Watford Central Committee minutes, 1919-1925.
- MSS.56 Branch Officers' Guild: Women's Advisory Committee minutes, 1943-1958.
- MSS.56 National Union of Bank Employees/Banking, Insurance and Finance Union/UNIFI: papers re procedural recognition agreements with various banks, 1970-2002; miscellaneous publications, 1982-2004; subject files re annual conferences, pay claims and arbitrations, staffing and administrative structure, constitution and rules, 1971-2003; Pensions Committee minutes and papers, 1987-1993; annual conference reports, 1986-2002; papers and correspondence re English Clearing Banks Enquiry, 1978-1980; branch records, mainly Whitley Bay and West Cumberland, 1920-1971; Benevolent Fund Relief Sub-Committee minutes, 1993-1996; agendas and proceedings of annual delegate conferences, 1937-1981; general secretary's reports, 1967-2001; *Bank Officer*, 1919-1952, 1963-1969; *Fusion*, 1999-2004; BIFU Report, 1996-1999.
- MSS.79 Manufacturing, Science, Finance: files of predecessor unions, 1970s-1990s including amalgamation papers relating to TASS, the National Union of Lock and Metal Workers, and the Association of Scientific, Technical and Managerial Staffs. Also included are files on Rover and Ford workers, 1986-1992.
- MSS.159 International Transport Workers' Federation: Executive Board papers, 1977-1978; Management Committee papers, 1966-1967, 1976, 1978; papers of various section meetings, 1977-1988; reminiscences of Stefan Nedzynski (b.1919), Assistant General Secretary of the ICFTU, 1961-64, General Secretary of the Post, Telegraph and Telephone International (PTTI), 1964-89; Fair Practices Committee papers, 1962-1992; photographs; routine additions of papers.
- MSS.179 National Union of Teachers (Northern Region): North-Eastern Teachers' Trading Association minutes, 1959-

1983; National Federation of Assistant/Class Teachers minutes, 1892-1925, 1934-1945.

- MSS.184 Margaret Stacey papers: drafts of articles, 1970s-1980s; articles, 1974-1995; correspondence, 1970-1988; papers and reports on health care issues, especially relating to children, 1970s-1990s.
- MSS.187 National Federation of Building Trade Employers: printed material, including year books. These date from the 1970s and 1980s and were transferred to the Centre from Gloucestershire Record Office.
- MSS.200/C: Confederation of British Industry: includes files from several directorates, including Business Environment (environment health & safety, company & commercial law), Company Affairs, Communications, Director General's Office, Economics (taxation) Human Resources (education & training, employee relations), International Competitiveness, Economics (taxation), European Affairs Group, Executive, Company Affairs, Government Relations.
- MSS.205 Jensen papers: Mrs. June Langford has deposited files of her late husband. These include agreements with Harry Ferguson Research Limited, 1964-72; Jensen car costs, 1968-1976; monthly trading reports, 1970-1971.
- MSS.207 Society for the Study of Labour History: minutes, papers, 2001-2005.
- MSS.226X/AE/10: Papers of R. A. Fryers OBE, E.Eng, FIMechE: Fryers was the Chief Designer, Chief Engineer and Director for the Associated Equipment Company Ltd between 1950-1966. Includes a report by E. Riddle (AEC Development Engineer) on transmission rating procedures and related correspondence (1967) and *The London Transport Routemaster. The AEC Southall contribution to the design, development and proving of the Routemaster* (2005).
- MSS.228X Les Gurl papers: 4 albums, thought to be from a house clearance of a member of his family. They include an album from a tour of Russia and China (mainly the latter), 1956 (Gurl led a delegation of trade unionists); scrap book, 1970s including itinerary for delegation to Gorki, 1958; scrap book re HMS *Indefatigable*, 1945-

1946, 1960s holiday in Hastings, family photos, 1939-1960s, and naval service, 1944-1946, in Australia and the Pacific; presentation volume, a souvenir of a visit to a factory, VEB Schwermaschinenbau Ernst Thalmann, in Magdeburg, 1960.

- MSS.236 Campaign for the Advancement of State Education: chairman's files and notebooks, 1977-1983; *Parents and Schools*, 1970-1987 (incomplete); subject files, 1970-1990; papers of Judith Parris, Northern Regional Secretary, including papers of Southampton and Cambridge groups, 1960s.
- MSS.237 Engineering Employers' Federation: additional publications and circulars, 2004.
- MSS.237/6/Gre Engineering Employers' Federation: Extracts from diary re 1979 EEF/CSEU negotiations.
- MSS.240R Aaron Rollin papers: English translations of correspondence between Rollin and his future wife, Rebecca Sorkin, 1907-1916.
- MSS.240W William Wess papers: letters to Wess from William Morris and Prince Kropotkin, 1880s.
- MSS.242 A. P. Young papers: additional material deposited by Professor Sidney Aster, including correspondence about the publication of the "X documents", 1984-1990.
- MSS.268 British Educational Research Association: copies of most of the source material referred to in Freedman, Patrick et al, *Quality Conditions for Quality Research* (Nottingham, BERA, 2000). A few additional items of literature which post-date the publication of the book are included, as are press cuttings.
- MSS. 297 Inland Revenue Staff Association: minutes, reports, publications correspondence and subject files relating to the Association and its predecessor associations predominantly 1916-1990s. Deposit includes issues of the IRSF *Collection Bulletin* and *Evaluation Bulletin* and *Taxes* journal 1932-1986.
- MSS.328/N49 Frank Rowland Whitt: Whitt was the principal author (with David G Wilson) of *Bicycling Science*. His papers cover a variety of technical cycling subjects. The

collection includes event brochures, catalogues, newspaper/magazine clippings, cycling publications such as journals and books, correspondence, photographs and slides, reports, and Whitt's own notes, calculations and diagrams.

- MSS.328/N50 South West Section of the Metropolitan District Association, later the South West Section of the South London District Association and then the South West London District Association, minutes, 1920-2001. Kingston Section of the South West London District Association, minutes, 1952-1976.
- MSS.328/N51 Ken Rolls: albums of photographs including visit to Germany, 1938.
- MSS.335/SO Operational Research Society: Newspaper cuttings.
- MSS.346 Fire Brigades Union: selection of FBU publications, predominantly 1970s-1990s.
- MSS.384/6 GCHQ campaign: correspondence, 1984-1988, deposited by Richard Gibbens, GCHQ trade unionist.
- MSS.385 Glass Bottle Makers of Yorkshire Trade Protection Society: quarterly reports, 1889-1890, 1903-1904, 1911-1914.
- MSS.387 Electrical Trades Union: this deposit was transferred from the Tyne and Wear Archives Service, having been part of the papers of the Tyne and Wear branch of the EETPU. The deposit included a single bankers box of publications, which has been amalgamated with existing deposits, including MSS.387/ETU.
- MSS.389 UNISON: correspondence, reports and minutes relating to the UNISON Senior Management Team and National Executive Council, the regional structure for UNISON and some subject files; with further files relating to the merger of NUPE, NALGO and COHSE. The collection also contains some materials relating to the finances of NUPE and the regional branches of NUPE. The deposit also contains a box of materials relating to the history of UNISON's predecessor unions from the 1890s.
- MSS.389/6/B Papers of Rodney Bickerstaffe: this deposit includes a wide range of subject and correspondence files, largely

from Rodney Bickerstaffe's period as General Secretary of NUPE, on issues ranging from the National Health Service dispute of 1982 to low pay and prisoners' issues.

- MSS.411 Amicus: a large collection of additional papers, mainly relating to predecessors of the National Union of Insurance Workers. They include papers from the Royal London Staff Association, the Liverpool Victoria Insurance Workers, and the Prudential Staff Union.
- MSS.415 Public and Commercial Services Union: minutes, annual reports, Civil and Public Services Association circulars and *Taxes* journal, 1930s onwards.

Part 2 New Accessions

- MSS.530 Amicus: *Amicus: The Magazine* and *Amicus: The Activist*, 2004-2005: transferred from library collection.
- MSS.531 Age Concern: a collection transferred from the library, which includes annual reports of the group 1973-1985, and a selection of fact sheets on issues affecting elderly people, including housing and health.
- MSS.532 Gingerbread: publications re single parent families: transferred from library collection (Pressure Groups).
- MSS.533 Committee of 100: publications re nuclear disarmament: transferred from library collection (Pressure Groups).
- MSS.534 Shelter: publications re homelessness: transferred from library collection (Pressure Groups).
- MSS.535 National Society for Quality Through Teamwork: annual reports, miscellaneous publications, circulars and promotional material.
- MSS.536 Commercial Vehicle and Road Transport Club (CVRTC): Newsletter, mid 1965-Dec 2004.
- MSS.539 Papers of Alan Clinton: this deposit includes correspondence and publicity materials largely relating to Alan Clinton's political activities in the 1970s, in particular his association with the Workers' Socialist League. The collection also includes some material concerning

Clinton's activities in left-wing student politics in the 1960s.

Part 3 Material transferred elsewhere

MSS.156 Forest School Camps: archives transferred to Institute of Education, their ref DC/FSC.

MSS.321 National Front: archives returned to the depositor.

MSS.227 Brian Weekes's papers concerning his period as member and leader of Warwick District Council, 1976-1981: transferred to Warwickshire County Record Office.

Appendix 2

Performance Indicators, 2004-2005

As always, the Report as a whole serves as an overall performance indicator for the Centre. One of the Centre's most important activities is the selection and preservation of the records of the past for research in the future. This has been recorded in Appendix 1 of each Annual Report, in the list of records accessioned. The figures in brackets are last year's figures.

Visits to the Centre's web pages

218,578 (176,892) visits. The basis used for the figures was changed in 2003/4 and our figures for 2003/4 were an estimate, based on actual six-monthly figures. It may be that it was too low an estimate, or it may be that our website is increasingly used!

Reader visits to the Modern Records Centre

871 (706) visits. These visits were made by 97 (60) researchers from the University of Warwick (including 49 University of Warwick Archive readers) and 258 (175) researchers from elsewhere. The non-Warwick researchers comprised 97 (94) from other UK universities, 51 BP readers and 110 (81) from overseas or non-academic researchers.

Documents produced

30,294 (27,804) documents were produced. These figures include 1,143 (1,168) documents produced for BP readers and 424 (72)

documents from the University of Warwick Archive whose use was supervised in MRC's searchroom.

Enquiries answered

1,130 (962) were answered.

Photocopies produced for readers

4,882 (5,392) photocopies were produced for readers.

Catalogues

One of the performance indicators adopted in 1997 was the number of pages of catalogues produced. This is a crude indicator because many catalogues take years to complete, so that you have, say, two lean years with nothing actually printed and then a third year when hundreds of pages are finally completed. Moreover, in an increasingly digital age, we no longer submit paper to the National Register of Archives; we inform them that a catalogue has been completed and is available on our website, and they make an electronic link to those webpages. For these reasons it has been decided to no longer give these figures, although, of course, this is a very 'fat' year, with the completion of the TUC project, the listing of the Bill Morris papers, and the listing of the Amalgamated Engineering Union papers.

External funding

A part-time assistant archivist's post and a part-time records assistant post were funded by the RSLP's Access programme.

An assistant archivist's post was funded by a grant from the Arts and Humanities Research Council to catalogue the TUC archive, 1970-1990.

An senior assistant archivist's post was funded by a grant from the Transport and General Workers' Union to catalogue the TGWU archive.

In addition to these grants, donations have been made by the Confederation of British Industry, the National Cycle Archive, the Institute of Management Services and the Trades Union Congress. We are most grateful for this help. £8,300 (£5,700) was added to the Development Fund from these and other sources.

Theses produced

2,670 (2,059) theses and 77 (76) items from the Library's special collection of books were produced.

A selection of recent research making significant use of the Centre's holdings

These publications do not reflect the use of the archives made by undergraduates and other students, and the non-academic use made by genealogists and other researchers.

The *Oxford Dictionary of National Biography* was published on 23 September 2004 (the online version was most recently updated 26 May 2005). The printed version fills 60 volumes. 177 articles were based on MRC's sources, including three by Richard Temple and five by Richard Storey. The articles based on MRC's sources range from Sir Richard Thomas Dyke Acland, fifteenth baronet (1906-1990), politician and benefactor; Sir (William Owen) Campbell Adamson (1922-2000), industrialist; (Reginald) Clifford Allen, Baron Allen of Hurtwood (1889-1939), politician and peace campaigner; Marjory, Lady Allen of Hurtwood (1897-1976), landscape architect and promoter of child welfare; Leopold Charles Maurice Stennett Amery (1873-1955), politician and journalist; Charles George Ammon (1873-1960), trade unionist and politician; Clement Attlee, first Earl Attlee (1883-1967), prime minister; Stanley Baldwin, first Earl Baldwin of Bewdley (1867-1947), prime minister; Frederick George Banbury, first Baron Banbury of Southam (1850-1936), politician and stockbroker; Sir Charles John Bartlett (1889-1955), motor vehicle manufacturer; Sir Hugh Eyre Campbell Beaver (1890-1967), brewer and civil engineer; Richard Bell (1859-1930), trade union leader and politician; Sir Ernest John Pickstone Benn, second baronet (1875-1954), publisher and libertarian; Norman de Mattos Bentwich (1883-1971), colonial official and exponent of Jewish ideals; Sir Isaiah Berlin (1909-1997), philosopher and historian of ideas; Ernest Bevin (1881-1951), trade unionist; Dame (Margaret) Joyce Bishop (1896-1993), headmistress; Sir John Paul Black (1895-1965), motor vehicle manufacturer; Margaret Grace Bondfield (1873-1953), trade unionist, campaigner for women's interests, and politician to Alexander George Walkden, Baron Walkden (1873-1951), trade unionist and politician; Reginald Ernest [Rex] Warner (1905-1986), novelist, classicist, and translator; Harold Arthur Watkinson, Viscount Watkinson (1910-1995), businessman and politician; Harry Wicks (1905-1989), Trotskyist; Robert Williams (1881-1936), trade unionist; (James) Harold Wilson, Baron Wilson of Rievaulx (1916-1995), prime minister; Joseph Havelock Wilson (1858-1929), trade unionist and politician; Robb Wilton [*real name* Robert Smith] (1881-1957), comedian; George Woodcock (1904-1979), trade unionist; to Arthur Primrose Young (1885-1977), electrical engineer and management adviser.

Richard J Aldrich, *Witness to War: Diaries of the Second World War in Europe and the Middle East* (Doubleday, London, 2004).

Lewis Baston, *Reggie* (Sutton, Stroud, 2004).

Alan R. Bell, Janette Martin and Sigrid McCausland, 'Labour's memory: a comparison of labour history archives in Australia, England, Wales and Scotland', *Labour History* no.88 (May 2005), pp.25-44.

Joanna Bourke, *Fear - a cultural history* (Virago, London, 2005).

Jonathan Coe, *The Closed Circle* (Viking, London, 2004).

Lesley Hall, 'What shall we do with the poxy sailor: the problem of venereal diseases in the British mercantile marine, 1860-1950', *Journal of Maritime Research* <http://www.jmr.nmm.ac.uk>

David Howell, 'Walter Osborne', *Dictionary of Labour Biography*, vol. 12 (London: Macmillan, 2005), pp.205-216.

Kazuhiko Asami, *Reconsidering union reform of the Transport and General Workers' Union: i*, (July 2004; in Japanese).

Elinor Harper, 'Sharing intimacies: men's stories of love and the divorce reform debates in mid-twentieth century England' (University of Warwick PhD, 2005).

Steve Koerner, 'Asleep at the wheel? British Motor Vehicle Exports to Canada, 1945-75', *Canada and the End of Empire*, edited by Phillip Buckner (Vancouver, University of British Columbia, 2005), pp.151-164.

John McIlroy, 'Reg Groves', *Dictionary of Labour Biography*, vol. 12 (London: Macmillan, 2005), pp. 106-118.

John McIlroy, 'Jock Haston', *Dictionary of Labour Biography*, vol. 12 (London: Macmillan, 2005), pp. 124-136.

John McIlroy, 'Gerry Healy', *Dictionary of Labour Biography*, vol. 12 (London: Macmillan, 2005), pp. 136-146.

Vivienne Mackay, "'The Unfolding of Long Strikes": An investigation of three twentieth century United Kingdom garment industry strikes' (University of Southampton PhD thesis, April 2005).

Nick Mansfield, 'George Edwards', *Dictionary of Labour Biography*, vol. 12 (London: Macmillan, 2005), pp. 94-102.

Jane Miller, *Relations* (Jonathan Cape, 2003).

Terry Pinchin, *Society of British Gas Industries – the first century, 1905-2005, an illustrated history* (Leamington Spa, Society of Gas Industries, 2005).

Paul Ryan, 'Apprentice Strikes in the Twentieth-Century UK Engineering and Shipbuilding Industries', *Historical Studies in Industrial Relations*, no. 18 (Autumn 2004), pp.1-64.

Angela Simmons, 'A profession takes root: the Lady Almoners', *London Society Journal*, no. 448 (Winter 2004), pp. 10-13.

Angela Simmons, *A Profession and its Roots – the Lady Almoners* (Michelangelo Press, 2005).

Samuel B. H. Smith: *The Federation of British Industries and the Gold Standard, 1918-25* (PhD, Department of Social and Political Science: Royal Holloway, University of London: August 2004).

Richard Storey, 'Bennett, Peter Frederick Blaker, Baron Bennett (1880-1957)', *Oxford Dictionary of National Biography* (2004).

Richard Storey, 'Friswell, Sir Charles Ernest Hain (1871-1926)', *Oxford Dictionary of National Biography* (2004).

Richard Storey, 'Long, Sidney Selden (1863-1940)', *Oxford Dictionary of National Biography* (2004).

Richard Storey, 'Rootes, (William) Geoffrey, second Baron Rootes (1917-1992)', *Oxford Dictionary of National Biography* (2004).

Richard Storey, 'Young, Arthur Primrose (1885-1977)', *Oxford Dictionary of National Biography* (2004).

Richard Temple, 'Aaron Rollin', *Dictionary of Labour Biography*, vol. 12 (London: Macmillan, 2005), pp. 258-261.

Richard Temple, 'Trade union records for the family historian', *Berkshire Family Historian*, volume 28 (December 2004), pp. 17-19.

Richard Temple, 'Brown, William John (1894-1960)', *Oxford Dictionary of National Biography* (2004).

Richard Temple, 'Hodgkinson, George Edward (1893-1986)', *Oxford Dictionary of National Biography* (2004).

Richard Temple, 'Roberts, Arthur Brinley [Bryn] (1897-1964)', *Oxford Dictionary of National Biography* (2004).

Brian Thackray, *AEC Vehicles. Origins to 1929* (Venture Publications, Glossop, Derbyshire, 2004).

Appendix 3

The Advisory Board of the Centre, 2004-2005

| | |
|-----------------------|--------------------------------------|
| Mr R. Bickerstaffe | (Chairman) |
| Ms A. Bell* | (University Librarian and Secretary) |
| Dr P. Burnham* | |
| Professor W. Grant * | |
| Dr J. Hinton * | |
| Professor D. Howell | |
| Professor R. Hyman | |
| Mr D. Lenihan (TUC) | |
| Dr M. Luddy* | |
| Dr H. Marland* | |
| Dr J. Melling | |
| Sir W. Morris | |
| Mr J. Mortimer | |
| Mr S. Newens | |
| Ms C. Smith (CBI) | |
| Professor C. Steedman | |
| Professor M. Terry* | |
| Professor P. Thane | |
| Dr M. Thomson* | |
| Mrs C. Woodland* | (Archivist) |

* Members of the Academic Committee

Appendix 4

The Staff of the Centre, 2004-2005

Ms Anne Bell, B.A., M.A., University Librarian, Director

Christine Woodland, M.A., D.A.A., Archivist (until March 2005; part-time consultant May-July 2005)

Nouf Al-Rawaf, Records Assistant (part-time; from June 2005)

Joanne Burman, Records Assistant (part-time; until February 2005)

Carole Jones, Records Assistant (part-time, funded by the RSLP Access programme until February)

James King, B.A., D.A.A., Senior Assistant Archivist (funded by Transport and General Workers' Union)

Andrew L. Morrison, M.A. (Hons), D.A.A., Senior Assistant Archivist (funded by the Arts and Humanities Research Council)

Elizabeth Morrison, Records Assistant (part-time)

Monica Ory, B.A., D.A.A., Senior Assistant Archivist (part-time; funded by the National Cycle Archive and the Centre's Development Fund)

John Symington, B.A., M.A., Assistant Archivist (from September 2004, funded by the Arts and Humanities Research Council)

Richard Temple, B.A., M.A., D.A.A., Senior Assistant Archivist

Publications

Summary Guide to the Modern Records Centre (1995), £5.00.

Guide to the Modern Records Centre (1977), £2.50

Supplement to the Guide (1981), £3.00

Consolidated Guide to the Modern Records Centre (1986), £5.00

Supplement to the Consolidated Guide (1992), £6.00.

The Centre's *Annual Reports* from 1981 and *Information Bulletins* from 1974 are available on request. *Annual Reports* from 1996-1997 and *Information Bulletins* from 1998 are also available on the Centre's website.

The Taff Vale case : a guide to the ASRS records, 1978, £2.00

The Osborne case papers & other records of the Amalgamated Society of Railway Servants, 1979, £2.50

A shop steward at Oxford, 1980, out of print (available in fiche from Microform Academic Publishers)

The first Labour Correspondent and the Board of Trade Library, 1983, £1.25

The Confederation of British Industry & predecessor archives, 1997, £5.00

The International Transport Workers' Federation archive, 1985, £2.25

Trade union & related records (pocket guide to deposits), 7th ed. in preparation

Women at work and in society, 2nd, enlarged, edition, 1991, £4.00

A postman's round (extracts from the diary of a Victorian letter-carrier in E. London), reprint, 1991, £3.50

The Trades Union Congress archive 1920-60, 1992, £4.00

The Trades Union Congress archive 1960-70, 1998, £3.00

Employers' & trade associations' history, 1992, £3.75

Tom Mann : a bibliography, 1993, £3.00

Automotive history sources in Coventry archives, 1996, £4.00

The personal papers of Sir Victor Gollancz, 1997, £3.00

Rubery Owen Holdings Ltd Archive, 1997, £3.50

Microfiche No. 1 British Employers' Confederation Archive, 1983, £15

Register of business records of Coventry & related areas, pub. Lanchester Polytechnic, 1977, £3.00

Professor Sir George Bain and Jack Jones CH, *The Bullock Committee and the Low Pay Commission: some reflections*, Advisory Board Lecture, 29 November 2001 (free)

Information Leaflet series include:

- No. 1 Notes for Researchers, free
- No. 2 Pacifist history, 10p
- No. 3 Taff Vale Case additional papers, 10p
- No. 4 CBI predecessor archive, free
- No. 5 Bevin TGWU papers, 10p
- No. 6 Notes on local labour records, 20p
- No. 7 Engineering Employers' Federation records, 10p
- No. 8 Papers of R.A. (Dick) Etheridge, 20p
- No. 9 Trades Union Congress deposited records, 75p
- No. 10 Cinema history sources, 40p
- No. 11 Road haulage history sources, £1.00
- No. 12 Sources for the history of cycling, free

Opening hours

| | |
|------------------------|-----------|
| Monday – Tuesday : | 9am – 5pm |
| Wednesday – Thursday : | 9am – 7pm |
| Friday : | 9am – 4pm |

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