

Volunteering Opportunity

Job Title: Volunteers

Programme: Warwick Bright Stars

Warwick Bright Stars (formerly Warwick Primary Programme) is seeking motivated volunteers to provide critical support to its primary class based sessions for 5 weeks between January 11th 2016 and February 12th 2016.

The programme

Volunteers will have the chance to positively affect the educational trajectories of Year 5 pupils and inspire them to look beyond primary schools. This is the third year running for our successful programme which aims at establishing a sustainable partnership between the University of Warwick and local primary schools from Coventry and Warwickshire with a high percentage of pupil premium and from a low participation area. It aims at raising primary school pupils' aspirations, self-esteem and awareness about university.

Why take part?

This is a great opportunity for you to help raising aspirations and de-mystifying university for young children from deprived areas while developing some valuable skills working in a school setting. You can experience delivering lessons to a class and interact with young pupils.

Your role

You will be delivering a module with your group under the supervision of a group leader to Year 5 classes in our partner schools for a couple of hours each week. At the end of the programme, the pupils, their teachers and parents will be invited to join us for a graduation ceremony on campus. The whole programme requires approximately 20 volunteering hours.

Time commitment (all dates are compulsory)

Date	Time	Event	Purpose
Thursday 05/11/2015	16.00-18.00	First selection event for volunteers	You will be attending one of the selection event where you will be interviewed by the group leaders and asked to complete a group task.
Friday 06/11/2015	16.00-18.00	Second selection event for volunteers	You will be attending one of the selection event where you will be interviewed by the group leaders and asked to complete a group task.
Wednesday 02/01/2015	17.30-19.30	First training session	Core training on classroom management, team work, child protection ...
Friday 04/12/2015	17.30 – 19.30	Second training session	You will be streamed by modules and trained on your particular module
Monday 11/01/2016 – Friday 12/02/2016	2 hours in the morning or in the afternoon	In school sessions	You will deliver your module in school with a group of up to 3 other volunteers and under the supervision of a group leader
Thursday 25/02/2016	17.30-18.30	Debrief	You will get an opportunity to feedback on how the programme went
Wednesday 02/03/2016	16.30-20.30	Graduation Ceremony	The pupils, their parents and teachers are invited to celebrate with you the end of the programme

Role Description

Volunteers will be expected to contribute to three key areas of the delivery of the programme:

1. Work in schools with young children

- To interact in a positive and friendly manner with young pupils
- To be proactive and engage with the pupils in the class, especially those who are withdrawn
- To be ambassadors for both Warwick and Higher Education and act in a commensurate manner whenever in contact with participants. Training around expectations in this area will be provided and all volunteers will be expected to sign a code of conduct
- To complete safeguarding training as well as a DBS check before going into schools.
- To get a certificate of Good Conduct if necessary before going into schools.

2. Deliver a module to a class

- To be confident and present in front of a class
- To deliver part of the module

- To be proactive and help the group leaders in the delivery of the module
- To prepare or adjust resources in preparation of a session in school (up to 2 hours work)
- To pitch the lesson plan to the level of the class
- To engage in a positive way with the school teacher in order to optimise the delivery of the session and help them fit it within the curriculum.
- To sign the weekly register provided by the Group leader.

3. Work within a team

- To be responsible for liaising with their group leader weekly for the preparation of the session.
- To be responsible for bringing back all resources and plans to the group leader at the end of the programme.
- Modules and lesson plans produced by the volunteers belong to the University of Warwick and cannot be used outside of Bright Stars without the written prior consent of the Manager.

Note: Your transport will be paid for and hours travelling will be accounted for in your volunteering hours.

Knowledge, skills and experience

This post is open to Warwick students working with Warwick Volunteers. The role requires the following skills:

Knowledge, skills and experience	Essential	Desirable
Excellent oral and written communication skills – presentation skills	X	
Excellent interpersonal skills	X	
An awareness of issues relating to progression to higher education		X
An awareness of issues relating to progression facing young people from groups currently under-represented in higher education		X
The ability to work with a small group of children and keep them on task	X	
The ability to work independently following training	X	
The ability to use initiative	X	
Be a current student at the University of Warwick	X	
Experience of working with young people		X
Reliable, mature approach	X	
Availability for all the dates mentioned above	X	

Disclosure and Barring Service

Please note: if your application is successful, and you have not already done so you will be required to complete an application for an enhanced disclosure from the Disclosure and Barring Service as this role involves working with young people under the age of 18. The cost will be covered by the programme.

To apply, please contact Marie Diebolt outreach@warwick.ac.uk to request an application form.